

SCHOOL OF COMMUNICATION, FILM, AND MEDIA

Intern Evaluation Form

Internship Site Industry and Intern Duties

How would you categorize your industry? (Choose all that apply) ☐ Advertising, marketing, and promotions ☐ Audio Production ■ Education ☐ Film ☐ Live events ■ Music □ Names ■ Nonprofit or association ☐ Online media ☐ Print media Public Relations □ Radio □ Sports ☐ TV ■ Video Production ☐ Other What were the primary job duties of the intern? Please select all appropriate categories pertaining to the intern's job duties. ☐ Administrative / clerical ☐ Audio

	Editing / pos	st produc	ction			
_	Film					
	Online					
	Production					
	Promotions					
	Recordkeep	ing				
	Research					
	Sales / mark	ceting				
	Video					
	Writing					
	Other					
Drofo	ccional Va	lues an	nd Competer	ncies		
For the	e following to	opics, ple	ease rate the st	udent accord	ding to the follo	owing scale: 1 =
Strong	ly Disagree;	2 = Disa	gree; 3 = Neut	ral; 4 = Agre	e; 5 = Strongly	Agree. If a
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intern	in the conte	xt or the	question, piea	se select the	пот Аррисаріє	e ("N/A") option.
A police	d tha princin	doc and l	aws of freedor			
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		2	_		_	global context.
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Demonstrated an	understand	ling of profes	ssional ethical	principles and	d worked ethically		
in pursuit of truth	n, accuracy, f	fairness and	diversity.				
1	2	3	4	5	N/A		
Applied critical thinking skills in conducting research and evaluating information by							
methods appropriate to the communications professions in which they work.							
1	2	3	4	5	N/A		
Effectively and co	rrectly appl	ied basic nun	nerical and sta	atistical conce	epts.		
1	2	3	4	5	N/A		
Critically evaluate	ed their own	work and th	at of others fo	or accuracy ar	nd fairness, clarity,		
appropriate style	and gramm	atical correct	tness.				
1	2	3	4	5	N/A		
Applied tools and	technologie	es appropriat	e for the com	munications p	orofessions in		
which they work.							
1	2	3	4	5	N/A		
Attitude and E	<u>Behavior</u>						
For the following	topics, pleas	se rate the st	udent accord	ing to the foll	owing scale: 1 =		
Strongly Disagree	o D:						
Strongry Bisagree	; Z = Disagr	ee;	ral; 4 = Agree	; 5 = Strongly	/ Agree. If a		
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	1	2	3	4	5	N/A			
Demonstrated a professional demeanor and positive attitude.									
	1	2	3	4	5	N/A			
<u>Oper</u>	n-Ended As	sessment C	<u>Questions</u>						
1.	Work hours completed								
2.	Were the goals of the internship met? Why or why not?								
3.	Was the intern academically prepared to handle the internship? Were there								
	strong or weak areas academically?								
4.	Did the intern show progress or develop skills during the internship? Please								
	explain.								
5.	What were the intern's primary strengths?								
6.	What recommendations would you suggest for the intern's improvement?								
7.	What is your overall assessment of the student's performance?								
8.	Other comments.								
This re	eport has bee	n discussed w	rith the studer	nt					
	Yes								
	No								